

TOWNSQUARE MEDIA BILLINGS LICENSE, LLC
KCTR-FM, KMHK-FM, KKBR-FM, KCHH-FM, KBUL(AM)
EEO PUBLIC FILE REPORT
December 1, 2016 – November 30, 2017

II. MASTER RECRUITMENT SOURCE LIST (MRSL)

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
1	Allaccess.com 28955 Pacific Coast Highway, Ste 210-5 Malibu, CA 90265 310-457-6616 http://www.allaccess.com	N	0
2	Job Service of Montana Attn: John Harper 2121 B Rosebud Dr Billings, MT 59102 406-652-3080 http://wsd.dli.mt.gov/local/billings	N	0
3	MT Broadcasters Association Attn: Greg McDonald 3914 Rainbow Bend Drive Bonner, MT 59823 Phone: 406-244-4622 Fax: 406-2447-5518 http://www.mtbroadcasters.org	N	0
4	Townsquare Media Billings Websites 27 N 27 th St 23 rd Flr Billings, MT 59101 406-248-7827 Heather Marxer www.kctr.com www.kchh.com www.newsradio970.com www.kbear.com www.kmhk.com	N	1
5	Montana State University – Billings 1500 N 30 th St	N	5

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
	Billings, MT 59101 http://www.mycatcareers.biz aweimer@msubillings.ed		
6	YWCA/Displaced Homemakers Attn: Jennie Hagen 909 Wyoming Ave Billings, MT 59101 406-252-6303	N	0
7	Townsquare Media On Air Announcements Billings Radio Stations: KCTR-FM, KMHK-FM, KKBR-FM, KCHH-FM, KBUL(AM) 27 N 27 th St 23 rd Flr Billings, MT 59101	N	1
8	Montana Migrant Council Attn: Maria Stevens 3318 3 rd Ave N Billings, MT 59101 406-248-3149	N	0
9	Rural Employment Opportunities Attn: Bruce Day Box 831 Helena, MT 59624 406-256-1140	N	0
10	Women Infants and Children Attn: Doris Box 35033 Billings, MT 59107 406-247-3370 DorisB@ycchd.org	N	0
11	Indian Health Board Attn: Nicole Leahy 1127 Alderson Ave Billings, MT 59102 406-245-7318	N	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
12	Rocky Mountain College Career Planning 1511 Poly Dr Billings, MT 59102 406-657-1039 Blair.martin@rocky.edu	N	0
13	Little Big Horn College Attn: Roberta Walks Box 370 Crow Agency, MT 59022 406-638-3104 comments@main.lbhc.cc.mt.us	N	0
14	Dull Knife Memorial College Box 98 Lame Deer, MT 59043 406-477-6218	N	0
15	Bureau of Indian Affairs Federal Building 316 N 26 th St Billings, MT 59101 406-247-7902	N	0
16	Job Connections Attn: Kristen Clark 2070 Overland Avenue, Suite 101 Billings, MT 59102 www.jobconnections.org	N	0
17	Billings Chamber of Commerce 815 S 27 th St Billings MT 59101 406-246-4111	N	0
18	Indeed	N	5
19	Green House	N	10
20	Glassdoor	N	1
21	Internal(employee)	N	0
22	TSM Careers	N	1
23	TSM Facebook	N	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
24	Jobvite LinkedIn	N	2
25	Employee Referral	N	5
26	Non-Employee Referral	N	0
27	Self-Referral	N	0
28	Career/Job Fair	N	17
29	Community Based Services 3212 1 st Ave South Billings MT 59101 406-245-2751	N	0
30	HRDC 3116 First Ave N Billings MT 59101 406-247-4732	N	0
TOTAL INTERVIEWEES OVER 12 MONTH PERIOD			48

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III. RECRUITMENT INITIATIVES

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
1	Sponsorship of Job Fair	The SEU participated in & was a Premier Media Sponsor in the JSEC Jobs Jamboree Fair March 15, 2017. The jobs jamboree is sponsored by the Billings Job Service & The Billings Job Service Employers Committee. 165 Employers and over 1400 jobseekers attended the 2017 event. Engaged Attendees in conversation regarding Career & Internship Opportunities available in broadcasting. Applications were available & distributed. Business Manager visited with interested job seekers about the Radio industry.
2	Sponsorship of Job Fair	The SEU participated in & was a Media Sponsor in the 2017 University Campus Career Fair March 30, 2017. The job fair is put on by the Montana State University Billings and Rocky Mountain College Career Services. 52 Employers and over 750 jobseekers attended the 2017 event. Engaged Attendees in conversation regarding Career & Internship Opportunities available in broadcasting. Applications were available & distributed. Business Manager visited with interested job seekers about the Radio industry.
3	Participation in Events/Programs Sponsored by Educational Institutions	The SEU conducted an Educational Field Trip tour to the Northern Cheyenne Tribal School to youths interested in pursuing careers in Radio. The SUE also offered job shadowing to youths in the area interested in perusing careers in Radio.
4	EEO Management Training	The SEU conducted training to key management personnel in the rules and regulations ensuring equal employment opportunity methods and documentation to prevent discrimination. Management engaged in initiatives they will be proactive in in the upcoming months.

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